

8 January 1952

MEMORANDUM FOR: Chairman, Working Group on Employee Rating

SUBJECT: Commendation and Instructions from the Career Service Committee

ATTACHMENT: Memo to Chairman, Career Service Committee from [REDACTED]
"Personnel Evaluation Report", dated 8 January 1952

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1. The Career Service Committee at its meeting today received your memorandum, dated 4 January, transmitting the proposed "Personnel Evaluation Report", and discussed both the memorandum and the proposed report form at considerable length. The Committee entered into its records a commendation to you and to the other members of the Working Group on Employee Rating for the care with which the report had been designed and for the large amount of work which must have been expended in its preparation in so short a time.
2. The Committee is continuing its study of the report and asks that the Working Group stand by for further instructions or for possible consultation with the Committee at such time as the Committee has determined its course of action.
3. The Committee also received the attached memorandum from [REDACTED] on the subject of your report and wished to be assured that it was available to you and other members of the Working Group. It is therefore attached in sufficient copies for your and for their information.

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FOR THE CAREER SERVICE COMMITTEE

[REDACTED]

Executive Secretary

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